

NOTIFICATION OF PARENTS' RIGHTS UNDER FERPA

The Family Educational Rights and Privacy Act (FERPA) gives parents certain rights with respect to their children's education records. They are:

1. The right to inspect and review your child's records within 45 days of the day we receive your request for access. Parents should contact Cindy Heller, Director of Children's Services.
2. The right to request the amendment of your child's education records that you believe are inaccurate, misleading or in violation of any rights of your child. You should write Cindy Heller, clearly identify the part of the record you want changed, and specify why it is inaccurate or misleading. If QCP decides not to amend the record as requested by you, we will notify you of the decision and advise you of your right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to you when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in your child's education records, except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to "school officials" with "legitimate educational interests." A school official is a teacher, administrator, supervisor, therapist, social worker, service coordinator, nurse, physician, psychologist, secretary or related service assistant. A school official has a legitimate educational interest if the official needs to review a record in order to fulfill his or her professional responsibility necessary for the provision of appropriate care or success in school of your child. Upon request, QCP discloses education records without consent to officials of another school district in which your CPSE or CSE child seeks or intends to enroll.
4. The right to file a complaint concerning alleged failures by QCP to comply with the requirements of FERPA: Family Policy Compliance Office, U.S. Dept. of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202-4605.

Please note: If you would like to review a complete copy of QCP's confidentiality policy, please contact Cindy Heller.

Notice of Non-discriminatory Policy as to Students

The Queens Centers for Progress Children's Center Schools admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, or any other school - administered programs.

For your information, Queens Centers for Progress has liability insurance.

Directory

The Queens Centers for Progress Children's Center Schools do not have a school directory.